



planning site and folder structure

Before even starting to put together the html pages of any site - it is vital that you plan both the site design and functionality as well as your folder structure carefully to avoid confusion and a waste of time later on.

Depending on the nature and objective of the site - you need to consider future updates or expansions as well as overall organisation of all files such as text, images and forms.

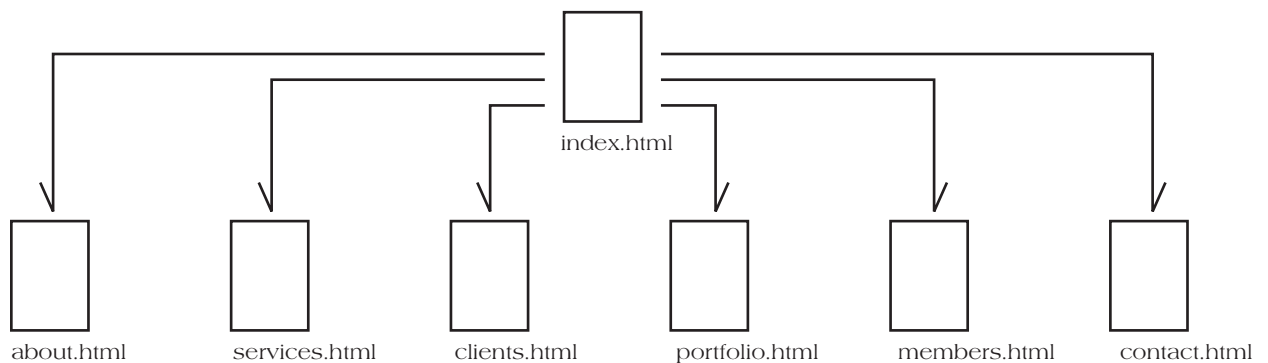
for file organisation - consider the following:

- what does the site contain?
- how many different areas/sections does the site have?
- which images are used throughout (such as company logo)?
- how can all site assets be organised in a logical way?

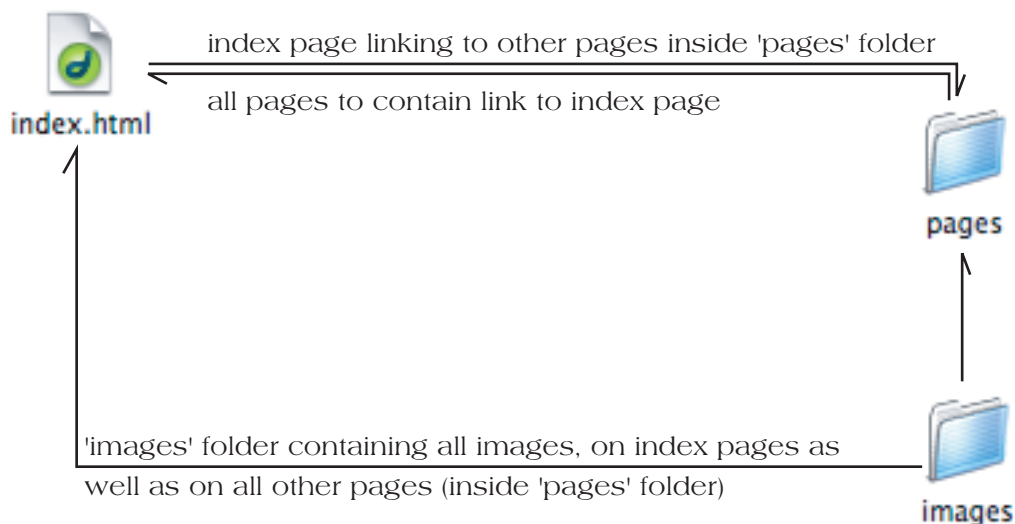
Once you clear about the overall structure of your site - you can start drawing out a site plan, illustrating its content and links.

plan and folder structure for a very simple site:

site plan / flow chart

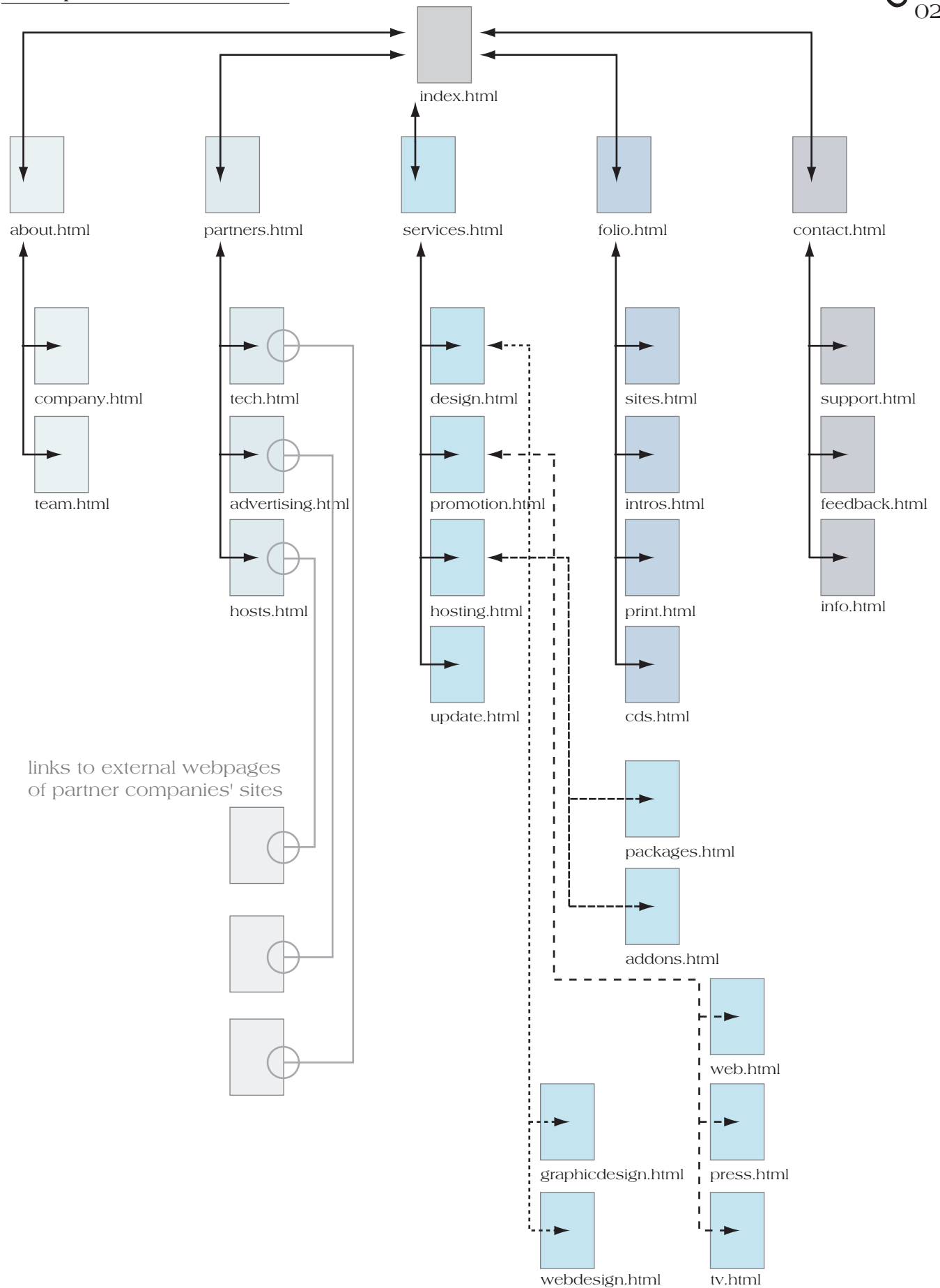


folder structure inside root folder (ie site folder)



plan and folder structure for a larger, more complex site:

site plan / flow chart



folder structure inside root folder

